



# **HEALTH and WELLBEING BOARD FORWARD PLAN**

September 2017 Edition

Publication Date: 8 August 2017

# THE FORWARD PLAN

## Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at <http://modern.gov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0>. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)

- the date when the decision is due to be made;

### **Publicity in connection with Key decisions**

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://modern.gov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the Council municipal year, in accordance with the statutory 28-day publication period:

<b>Edition</b>	<b>Publication date</b>
September 2017 edition	8 August 2017
November 2017 edition	9 October 2017
January 2018 edition	18 December 2017
March 2018 edition	12 February 2018
June 2018 edition	14 May 2018

## Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed.

It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to <http://modern.gov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=669&Year=0> or by contacting contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and / or Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is private)	Sponsor and Lead officer / report author
<b>Health and Wellbeing Board: 6.9.17</b>	<p>The Cancer Prevention, Awareness and Early Detection Scrutiny Review 2016/17</p> <p>The Health and Adult Services Select Committee (HASSC) undertook a scrutiny review on 'Cancer Prevention, Awareness, and Early Detection' as Councillors were concerned that there needed to be more public awareness around the importance of early intervention in tackling cancer so that residents access the right services, in a timely manner, to have the best possible outcome. As a result of the review the HASSC made twelve recommendations, which if accepted, will help increase the number of people in LBBB who are aware of the lifestyle factors which may affect the risk of developing cancer, the signs and symptoms of cancer, and the importance of attending cancer screening requests.</p> <p>The Board will be asked to agree the recommendations made to it and oversee the other recommendations.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Sue Lloyd, Public Health Consultant</p> <p>(sue.lloyd@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board: 6.9.17</b>	<p>Integration and Better Care Fund: Update and Discussion</p> <p>In July 2017 the Board was updated on the development of the Plan for the 2017-19 Integration and Better Care Fund (BCF) , and delegated authority to approve the Plan.</p> <p>Following the publication of policy guidance for the BCF, this report will update the Board on the further developments to the local BCF Plan, and seek the opinion and discussion of the Board.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p>East London Health and Care Partnership - Payment Mechanism Consultation</p> <p>The East London Health and Care Partnership (ELHCP) are currently running a consultation on the payment mechanism between those organisations within ELHCP holding budgets for services and those organisations providing them. The consultation opened on 11 July and closes on 29 September, and the ELHCP are inviting written responses from all organisations in the ELHCP as well as clinicians, other health and care professionals and front line staff, finance managers, councils, patients and the public.</p> <p>The Board will be asked to comment.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p><b>Stepping Up: A Narrative of Health and Social Care Integration in Barking and Dagenham</b></p> <p>Further to the July Board report, this report will introduce and append a narrative detailing the history of health and social care service integration in Barking and Dagenham.</p> <p>The Board will be asked to approve the narrative, as well as the consequent integration principles that it will outline.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p>Reports for information</p> <ul style="list-style-type: none"> <li>• London Ambulance Service – Update</li> <li>• East London Health and Care Partnership – Update</li> <li>• Health and Wellbeing Outcomes Framework Performance Report – Q1 (2017/18)</li> <li>• Local Account 2016/17</li> <li>• Two Annual Safeguarding Reports</li> </ul> <p>• Wards Directly Affected: All Wards</p>	<p>Open</p>	<p>Rhys Clyne, National Management Trainee (Tel: 020 8227 3033) (rhys.clyne@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>6.9.17</b></p>	<p><b>London Borough of Barking &amp; Dagenham Tobacco Control Strategy : Community</b></p> <p>The Board will be presented with the London Borough of Barking &amp; Dagenham Tobacco Control Strategy. The strategy sets out approaches to reduce the smoking prevalence in the Borough and keys aspects of Tobacco control by preventing people from becoming smokers and protecting everyone from tobacco related harms. The report has been written in accordance to the aims &amp; objectives of national Tobacco Control Strategy.</p> <p>The Board will be asked to agree the Borough’s Tobacco Control Strategy.</p> <p>• Wards Directly Affected: All Wards</p>	<p>Open</p>	<p>Fiona Wright, Consultant in Public Health  (fiona.wright@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p><b>Domestic and Sexual Abuse Strategy : Community</b></p> <p>The report will present the Board with the draft Domestic and Sexual Abuse Strategy.</p> <p>The Board will be asked to discuss and approve the Domestic and Sexual Abuse Strategy.</p> <p>• Wards Directly Affected: All Wards</p>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p>Older People's Housing Strategy - Discussion</p> <p>The Board will be asked to consider and discuss the Older People's Housing Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p><b>Contract: Public Health Primary Care Service - Procurement Strategy : <i>Financial</i></b></p> <p>The current contract for the Public Health Primary Care service will expire on 31 March 2018.</p> <p>The Board will be asked to approve the procurement strategy for the competitive procurement of this service from 1 April 2018 to 31 March 2020, with the option for the Council to extend the contract for a further two-year period, and to the delegation of the award of the contact.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p><b>Sustainability and Transformation Plan Update and Partnership Agreement <i>All Issue Categories</i></b></p> <p>The Board will be provided with an update on the progress made in the development and delivery of the North East London Sustainability and Transformation Plan (NEL STP).</p> <p>The Board will be asked to approve the Partnership Agreement for the East London Health and Care Partnership, and to authorise delegated authority for its signing to the Strategic Director of Service Development and Integration and Deputy Chief Executive and Director of Law and Governance.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>8.11.17</b></p>	<p>London Health Devolution Agreement</p> <p>The Board will be presented with a report setting out the agreed London Health Devolution Agreement, including potential opportunities for Barking &amp; Dagenham and the BHR system to use some of the devolved powers and responsibilities.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>16.1.18</b></p>	<p><b>Suicide Prevention Strategy : <i>Community</i></b></p> <p>In November 2016, a Mental Health Strategy for LBBD was agreed. Since then LBBD and Havering have partnered in the development of a suicide prevention strategy and localised action plans.</p> <p>The Board will be asked to approve the Suicide Prevention Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sue Lloyd, Public Health Consultant  (sue.lloyd@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board: 13.3.18</b></p>	<p><b>Barking and Dagenham Pharmaceutical Needs Assessment (PNA) : <i>Community</i></b></p> <p>The Pharmaceutical Needs Assessment (PNA) is a statutory document required to be produced by every local authority's Health and Wellbeing Boards (HWB) every three years. The PNA assesses the pharmacy needs of the local population and provides a framework to enable the strategic development and commissioning of community pharmacy services to help meet the needs of the local individual population.</p> <p>The London Boroughs of Barking and Dagenham (LBBD), Havering (LBH) and Redbridge (LBR) have recently (May 2017) awarded the contract for the production of three PNA's to PHAST CIC (one for each borough)</p> <p>The HWB will be asked to sign-off the final PNA upon its completion.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
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**Membership of Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration (Chair)  
Councillor Sade Bright, Cabinet Member for Equalities and Cohesion  
Councillor Laila M. Butt, Cabinet Member for Cabinet Member for Enforcement and Community Safety  
Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement  
Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery  
Anne Bristow, Strategic Director for Service Development and Integration and Deputy Chief Executive  
Matthew Cole, Director of Public Health  
Frances Carroll, Chair of Healthwatch Barking and Dagenham  
Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)  
Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)  
Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)  
Bob Champion, Executive Director of Workforce and Organisational Development (North East London NHS Foundation Trust)  
Dr Nadeem Moghal, Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)  
Interim LBBB Borough Commander (Metropolitan Police)  
Ceri Jacob, Director Commissioning Operations NCEL (NHS England - London Region) (non-voting Board Member)